



Notice of meeting of

**Decision Session - Executive Member for Children & Young
People's Services**

To: Councillor Runciman (Executive Member)

Date: Tuesday, 8 March 2011

Time: 4.00 pm

Venue: The Guildhall, York

AGENDA

Notice to Members - Calling In:

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

10:00 am on Monday 7 March 2011, if an item is called in *before* a decision is taken, *or*

4:00 pm on Thursday 10 March 2011, if an item is called in *after* a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

Any written representations in respect of the items on the agenda should be submitted to Democratic Services by **5.00pm on Friday 4 March 2011**.

1. Declarations of Interest

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on the agenda.

2. Minutes (Pages 3 - 8)

To approve and sign the minutes of the Decision Session of the Executive Member for Children and Young People's Services held on 1 February 2011.

3. Public Participation

At this point in the meeting, members of the public who have registered their wish to speak at the meeting can do so. The deadline for registering is **5.00pm on Monday 7 March 2011**.

Members of the public may register to speak on:-

- An item on the agenda
- An issue within the Executive Member's remit
- An item that has been published on the Information Log since the last session.

4. Appointment of Authority School Governors (Pages 9 - 18)

This report provides information about the current position with regard to vacancies for Authority seats on governing bodies, lists current nominations for those vacancies, as detailed in Annex 1 of the report, and requests the appointment, or reappointment, of the listed nominees.

5. York Youth Community Action Pilot for 14- 16 year olds (Pages 19 - 26)

This report details outcomes, impact and lessons learned from the Government funded York Youth Community Action Programme, and seeks comments from the Executive Member in terms of the recommendations being made to ensure the legacy of the programme is sustained.

**6. Transitional Support for Early Intervention (Pages 27 - 32)
Work in the Voluntary Sector**

This paper sets out proposed transitional arrangements for early intervention work in the voluntary sector to enable the development of its capacity to respond to new commissioning approaches.

**7. 2011/12 Contract for Adult and Community (Pages 33 - 38)
Education**

This report summarises the key policy and funding changes for the Adult and Community Education Service for 2011/12. The Executive Member is asked to approve priorities for the service and measures to ensure the service is able to operate effectively within the available funding.

8. Urgent Business

Any other business which the Executive Member considers urgent under the Local Government Act 1972.

Information Log

No items have been published on the Information Log since the last Decision Session.

Democracy Officer:

Name: Jayne Carr

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.

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Further information about what's being discussed at this meeting

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The majority of councillors are not appointed to the Executive (40 out of 47). Any 3 non-Executive councillors can 'call-in' an item of business from a published Executive (or Executive Member Decision Session) agenda. The Executive will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Scrutiny Management Committee (SMC). That SMC meeting will then make its recommendations to the next scheduled Executive meeting in the following week, where a final decision on the 'called-in' business will be made.

Scrutiny Committees

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

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City of York Council

Committee Minutes

MEETING	DECISION SESSION - EXECUTIVE MEMBER FOR CHILDREN & YOUNG PEOPLE'S SERVICES
DATE	1 FEBRUARY 2011
PRESENT	COUNCILLOR RUNCIMAN (EXECUTIVE MEMBER)
IN ATTENDANCE	COUNCILLORS D'AGORNE AND POTTER

35. DECLARATIONS OF INTEREST

Members were invited to declare at this point in the meeting any personal or prejudicial interests they might have in the business on the agenda. Councillor D'Agorne declared a personal interest in agenda item 4 (minute 38 refers) – "2011/12 Children & Young People's Budget Proposals" as a careers adviser at York College.

36. MINUTES

RESOLVED: That the minutes of the Decision Session held on 11 January 2011 be approved and signed by the Executive Member as a correct record.

37. PUBLIC PARTICIPATION/OTHER SPEAKERS

A trade union representative from Unison spoke on item 4 on the agenda – "2011/12 Children & Young People's Budget Proposals". He stated that Unison appreciated the difficult situation facing the council but was nevertheless very concerned that the proposed cuts were not incremental and could not be achieved without resulting in fewer services for children and young people in York. He stated that those services which were non-statutory but which had proved to be very valuable, would be particularly hit. He also raised concerns at the impact on the early intervention work that was taking place and which was cost-effective in the longer term. He stated that he appreciated that every effort would be made to avoid redundancies but he believed that the outcome would be the loss of skilled staff, which would mean that it would not be possible to rebuild to provide the same level of service in the future.

The trade union representative raised issues in respect of specific proposals including:

- ACES 12 and 13 - attention was drawn to the written representation that had been submitted by Unison regarding these proposals. Concerns were expressed that the cuts would impact on front-line delivery and that insufficient account had been taken of the possibility of income generation. Attention was drawn to issues in respect of careers guidance services which were currently being

debated in Parliament. A request was made that ACES 12 and 13 be referred back for further work.

- ACES 49 – a request was made that the proposals be given further consideration.
- Strong objections were raised to the proposals in respect of early years provision, particularly children's centres. A request was made for more work on equality impact assessments to be carried out and that, in view of their impact on families and communities, more consultation take place.
- ACES 16, 43 and 99 – concerns were expressed regarding the lack of clarity as to the impact on staffing.
- ACES 10, 30 and 88 – concerns that had been raised at the previous meeting in respect of the Front Door proposals were reiterated.
- ACES 87 – concerns raised as to how the Family Intervention Service could continue to deliver the support that it was currently providing if staffing was to be reduced.
- ACES 33, 63 and 91 – concerns expressed regarding impact on staff and on users.
- Proposed cuts to staffing at Mill House – concerns that this would impact on frontline delivery.
- CANS 29 and 14 – concerns expressed that the importance of the arts was not being recognised. Unison would wish to be closely involved in mitigating the impact of the proposed cuts.

The trade union representative stated that Unison had grave concerns about all of the proposed cuts and would wish to be involved in the consultation. They particularly requested that ACES 12 and 13 were referred back for further consideration and that ACES 14 was either referred back or a commitment given that there would be a longer period of consultation.

Councillor D'Agorne had submitted written representation to the Executive Member drawing her attention to an Early Day Motion on the Careers Service. He expressed concern about the proposed cuts to the service and the impact that this would have on young people in the city. He stated that the current proposals would result in a loss of skills and would make it difficult for the Authority to respond to arrangements that they may be required to put in place in the future.

38. 2011/12 CHILDREN & YOUNG PEOPLE'S BUDGET PROPOSALS

The Executive Member received a report as part of the consultation on the 2011/12 budget process. The report presented the 2011/12 budget proposals for Children & Young People's Services and included:

- 2011/12 Base Budget, as set out in paragraph 17 of the report;
- Savings proposals, as set out in Annex 2 of the report;
- Fees and charges, as set out in Annex 3 of the report;

- Residential Homes and Foster Carers, Sharing Care, Adoption and Residence Order Weekly Allowances, as set out in Annex 4 of the report.

The Executive Member was invited to consider whether the budget proposals were in line with the council's priorities and to comment on the budget proposals for savings and growth, which had been prepared by officers and contained in the report. The proposals were intended to form part of the council's budget to be considered by the Budget Executive on 15 February 2011. Budget Council would be held on 24 February 2011 and would make decisions on the overall budget for the council.

The Executive Member requested that officers respond to the issues raised by the Unison representative earlier in the meeting. Officers stated that there had been a constructive dialogue with the trade unions and that they were committed to this continuing. The financial circumstances that the Authority was facing were unprecedented and were particularly challenging because the cuts to funding were front-loaded and could not be introduced incrementally. Attention was drawn to the consultation that had taken place, as detailed in paragraph 13 of the report, and of residents' views that funding for children's social care should remain the same. The proposals that had been put forward did not include any reduction in social workers or core child protection capacity. There remained a commitment to preventative work, as evidenced by the funding that it was proposed be allocated to the family intervention project. There were no proposals to close youth facilities or children's centres. The directorate would embrace the opportunities for new partnerships and was looking to integrate and restructure service delivery whilst maintaining the focus on providing high quality and safe provision for children and young people in the city.

In respect of youth services and Connexions, attention was drawn to a reduction in the area-based grant which had not been passed on. Officers had prepared a paper outlining initial thoughts as to how the savings in this area could be achieved. A more detailed paper, outlining options, would be presented to the Executive Member in the Spring. Consultation would take place with staff and with schools regarding the options. It was acknowledged that there was uncertainty about future arrangements in view of the debate that was taking place nationally on this issue.

Referring to the proposals in respect of youth services, officers stated that the intention was to retain universal services, including localities, but that there would be cuts. The network of youth provision was valued and there would be a greater emphasis on more targeted provision.

In respect of children's centres it would be possible to achieve significant savings without impacting on current levels of service. A comprehensive review was taking place to identify how the savings could be found. The focus was on retaining all nine children's centres and the Toy Bus Service and to minimise the impact on frontline delivery.

Officers confirmed that in preparing the proposals for savings, they had been looking at a two-year period so that they did not find themselves in the same situation next year. This would also enable the changes to be

introduced in a planned and phased way. Further reports would be presented to the Executive Member in May or June.

The Executive Member stated that it was important that youth centres were kept open and she asked officers if there had been interest from organisations wishing to partner the authority in the provision of youth services. Officers confirmed that there had, including approaches from faith groups and voluntary organisations. The Executive Member stated that it was important that such dialogue took place.

The Executive Member stated that children's centres were very important and were valued. The Authority would wish to keep them open. It was, however, important that they were targeted at families in most need.

At the request of the Executive Member, officers gave assurances that the proposals would not result in cuts to safeguarding arrangements or in the number of social workers.

Referring to ACES64 and ACES65, the Executive Member asked officers how the removal of the posts would impact on the service provided. Officers stated that the 0.5fte post within the Speech and Language Team was currently vacant. A review of the service had achieved efficiencies and hence the loss of the post would not lead to a reduction in the support provided. The 0.4fte post in the specialist teaching for the deaf team was not currently occupied. Although there would be a reduction in capacity, officers would be working to ensure that this was carefully managed.

The Executive Member sought further information as to the implications of ACES64. Officers stated that the proposals in respect of short breaks for disabled children would not result in a reduction in the number of children and young people receiving short breaks. Details were given of the provision that would be in place. The proposed budget would sustain the provision that was currently in place but would limit the capacity to extend further the number of short break activities, which had been an aspiration of the Authority.

The Executive Member stated that she was pleased to note the proposals in respect of foster carers allowances and she paid tribute to the work that foster carers carried out.

Officers informed the Executive Member that there would be a need to give further consideration to the new relationship with the voluntary sector. Consideration would also need to be given as to transitional funding for those projects that were having the greatest impact.

The Executive Member was updated on the position in respect of the Schools Budget. Officers reported that proposals were now in place to bridge the budget gap that had been referred to in paragraph 28 of the report. The proposals were due to be considered by the Schools Forum.

The Executive Member stated that she appreciated the way in which the trade unions were engaging with management regarding the proposals

and she stressed the importance of ensuring that meaningful consultation was ongoing.

- RESOLVED: (i) That it be confirmed that the budget proposals are in line with the council's priorities.
- (ii) That the recommendations be accepted by the Executive Member and forwarded to the Budget Executive for their consideration.
- (iii) That officers be thanked for their work in preparing the report.

REASON: In accordance with consultation on the budget.

39. THE BETTER PLAY GRANT - FUNDING ALLOCATION

The Executive Member received a report that sought approval for the purchase of play services through service level agreements for the funding period 2011-2014 and the reallocation of some funding in the current funding period.

Officers gave details of the projects that were recommended for approval, as outlined in the written report.

- RESOLVED: (i) That, subject to the outcome of Budget Council, the following allocations of funding be made:
- Bell Farm Adventure Playground to be allocated £20k on a one-year agreement in the first instance.
 - Officers to be delegated the authority to extend to a further two-year agreement, at no more than £20k per annum, following a full organisation review by CVS which ensures that the organisation continues to develop and provide evidence of robust governance arrangements.
 - A reallocation of £15k to be made to the Bell Farm Adventure Playground Playbuilder scheme (capital funding) to contribute to the redevelopment of the site.
 - SNAPPY to be allocated £35k per annum for a three-year period.
 - Playspace to be allocated £24k per annum for a three-year period, which would look to support two Chill Out Zones.

- Space 109 to be allocated £6k per annum for a three-year period.
- The Council for Voluntary Service to be allocated £12k per annum for a three-year period to work with targeted play organisations.

(ii) That, should funding remain once the allocations have been made, further funding be allocated to the Playspace Chill Out Zones.

REASON: To continue funding quality play provision across the city in line with the Taking Play Forward policy priorities.

Councillor C Runciman – Executive Member
[The meeting started at 4.00 pm and finished at 5.10 pm].



Meeting of the Decision Session – Executive Member for Children and Young People

8 March 2011

Report of the Director of Adults, Children and Education

Appointment of Authority Governors (formerly LA Governors)

Summary

1. This report provides information about the current position with regard to vacancies for Authority seats on governing bodies, lists current nominations for those vacancies, as detailed in Annex 1, and requests the appointment, or re-appointment, of the listed nominees.

Background

2. National benchmarking data on governor vacancies indicates a national average of 12% for Authority governor vacancies. York has 4 (2%) Authority vacancies at the time of writing this report. This is a reduction on the higher than usual number of vacancies reported in December 2010 and brings the overall percentage back to the level we can normally expect to carry at any one time.
3. The following table summarises the current position of Authority vacancies and appointments in City of York schools.

Total number of Authority seats in City of York schools	174
Number of Authority seats currently filled (or held)	152
Number of new Authority appointments addressed by this paper	7
Number of Authority reappointments addressed by this paper	4
Number of Authority appointments in progress/ on hold	(5 / 2) 7
Number of Authority vacancies remaining after this paper (excluding those where a nominee has been identified or where it has been agreed to hold vacancies)	4 (2%)
Number of applicants placed in community vacancies since the last report.	0

Political affiliation of Authority governors		
Party	Number of governors	Percentage of all Authority governors
Labour	19	12.5
Lib Dem	12	7.9
Conservative	4	2.6
Green	1	0.7
Independent	5	3.3
Others	111	73

Identification of vacancies

4. The overall picture of governor vacancies is informed by a detailed database, which includes records of all schools, the structure of their governing bodies, individuals who serve as governors and terms of office.
5. From the database can be determined such information as current vacancies and terms of office which are due to expire. In this way the Governance Service can clearly identify in advance the actions which are required and act accordingly.

Reviewing Vacancies

6. The vacancy position is under constant review. When potential new governors are identified the candidate is interviewed to discuss their interest and suitability. The Chair of Governors and headteacher are also asked to meet with the candidate and show him or her around the school prior to nomination for appointment. This allows the school to assess the potential candidate in terms of a good match for the needs of the governing body and current governors.
7. Where a term of office is due to expire, the individuals are contacted to ask whether they would like their name to be put forward again for reappointment. Chairs and headteachers are contacted to invite any relevant supporting information. Where a reappointment is appropriate, this is included on the nomination paper for consideration by the Executive Member.
8. All Local Authority governors are required to apply for an enhanced disclosure from the Criminal Records Bureau.
9. It should be noted that, as well as filling Authority vacancies, the Governance Service also assists schools who are having difficulties filling community governor vacancies.

Political Balance

10. In York the Authority governor seats are filled on merit, rather than by strict consideration of political balance. Just under a third of Authority governors are, in practice, linked to one of the political parties. Amongst this number there is a balance which very broadly reflects the political balance within the authority. As and when a situation arises in which any party has significantly more seats than their political representation would indicate to be

appropriate, steps may be taken to redress the balance over a period of time, whilst always considering the need to identify the best possible governor for a school, rather than taking account of individuals' political affiliation.

Consultation

11. Consultation on the nominations for appointment has been undertaken in accordance with the agreed procedure for the appointment of Authority governors.

Options

12. The Executive Member has the options of appointing/re-appointing or not appointing to fill vacant seats as proposed at Annex 1.

Analysis

13. If the Executive Member chooses not to appoint to fill vacant seats this will have a detrimental impact on the work of governing bodies and their ability to meet statutory requirements. However equally importantly is the need for confidence that the proposals in Annex 1 will deliver volunteers who are committed to developing their skills in order to make a strong contribution to the work of the school.

Corporate Priorities

14. Good effective school governance does play a significant role in enhancing individual institutions and contributing as a result to the Learning City corporate priority which describes how

“We want to make sure that local people have access to world class education and training facilities and provision”

Implications

15. There are no implications relating to equalities, crime and disorder, ITT, property, financial, legal or HR issues arising from this report.

Risk Management

16. In compliance with the Council's risk management strategy, there are no risks associated with the recommendations of this report. Good active governance arrangements do contribute to effective school management arrangements and, as a result, reduce risks to the organisation.

Recommendations

17. That the Executive Member appoints or re-appoints, Authority Governors to fill vacant places as proposed in Annex 1.

Reason: to ensure that local Authority places on school governing bodies continue to be effectively filled

Contact Details

Author:

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Governance Service
Adults, Children and Education
01904 554258

Chief Officer Responsible for the report:

Pete Dwyer
Director of Adults, Children and Education

Report Approved **Date** 24 February 2011

Specialist Implications Officer(s)

None

Wards Affected:

All

For further information please contact the author of the report

Background Papers

None

Annex

Annex 1 details the current position of Authority governor vacancies and lists those governors who are being nominated for appointment or re-appointment.

LA GOVERNOR NOMINATIONS AND VACANCIES:

Spring Term : March 2011

Primary Schools

Name Of School:	Badger Hill Primary School				
No Of LA Governors:	3	Total No Of Governors:			14
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Dr A Brabbs	No affiliation	01/07/2010	30/06/2014	N/A	
Vacant					27/01/2011
Vacant					22/07/2010

Nomination (s) for 2 Vacancies

Vacancy: Mrs Eugenie Keogh: The welfare and education of our young is a subject that I care strongly about. I believe the skills, work and life experiences which I have gained to date, along with a commitment to serve the community can help support the teams that make our schools better places to prepare young people for their futures. I would feel honoured to serve as a school governor..... At present, I volunteer as a young person's mentor for Network 2 in York, for which I successfully completed their Youth Work training and a Basic Awareness in Child Protection programmes. As of November 4th, I commence work as a volunteer at Scarcroft Primary School helping with reading and writing skills. My professional skills are in Marketing and Communications in which I hold a degree.

Affiliation: N/A

Appointment: with immediate effect

Name Of School:	Bishopthorpe Infant School				
No Of LA Governors:	3	Total No Of Governors:			14
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mrs E Rice	No affiliation	14/09/2010	13/09/2014	N/A	
Mrs M H Kalus	No affiliation	08/09/2009	07/09/2013	N/A	
Vacant					08/02/2010

Nomination (s) for 1 Vacancy

Vacancy: Mr Philip Thomas: My main reason for wanting to be a school governor is that it would allow me to make a valuable contribution of my skills to the local community. In particular, I would like to become involved in helping to ensure that every child is given the opportunity to flourish and, as a governor, I feel I could play a key role in helping a school to provide the best learning environment possible... I have very strong finance and analytical business skills and I have experience of helping organisations to manage limited resources and to flourish even in more difficult times. I also have strong inter-personal skills and enjoy working with people from a variety of backgrounds to achieve a common goal.

Affiliation: N/A

Appointment: with immediate effect

Name Of School:	Carr Infant School				
No Of LA Governors:	2	Total No Of Governors:			12
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Ms T Simpson-Laing	Labour	01/09/2010	31/08/2014	N/A	
Vacant					29/11/2010

Nomination (s) for 1 Vacancy

Vacancy: Currently no applicants for this vacancy

Name Of School:	Clifton Green Primary School				
No Of LA Governors:	4	Total No Of Governors:			18
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr PJ Warry	No affiliation	01/09/2008	31/08/2012	N/A	
Mrs E Village	No affiliation	04/12/2008	03/12/2012	N/A	
Mrs L Comer	No affiliation	01/09/2008	31/08/2012	N/A	

Vacant					31/08/2010
Nomination (s) for 1 Vacancy					
Vacancy: Potential governor identified to fill this vacancy					

Name Of School:	Danesgate Community				
No Of LA Governors:	2	Total No Of Governors:			14
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr G Duxbury		14/12/2010	13/12/2014	N/A	
Vacant					10/02/2011
Nomination (s) for 1 Vacancy					
Vacancy: Potential governor identified to fill this vacancy					

Name Of School:	Dringhouses Primary School				
No Of LA Governors:	3	Total No Of Governors:			17
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mrs C Hanby	No affiliation	01/09/2010	31/08/2014	N/A	
Mrs K Fenwick	No affiliation	08/09/2009	07/09/2013	N/A	
Vacant					07/09/2010
Nomination (s) for 1 Vacancy					
Vacancy: Mrs Valerie Lovatt: I spent 12 years working in education at Askham Bryan College. My main duty was to create awareness of the opportunities available to potential students. This was carried out by visiting schools in Yorkshire at careers events. I also represented the college in a steering group to promote life long learning with other York higher education institutes... I have an awareness of funding and budgets in education and although it was not my main area of responsibility I endeavoured to keep up with the current legislation and the constant changes in the education system. I would be interested in being part of a school governing body in any area of the school system.					
Affiliation: N/A					
Appointment: with immediate effect					

Name Of School:	Federation of Derwent Infant and Derwent Junior Schools				
No Of LA Governors:	2	Total No Of Governors:			12
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Dr R Pierce	Labour	14/03/2007	13/03/2011	YES	
Mrs A Holt	No affiliation	12/02/2010	11/02/2014	N/A	
Nomination (s) for reappointment					
Dr Roger Pierce					
The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.					

Name Of School:	Federation of Our Lady's & English Martyrs' RC Primary School				
No Of LA Governors:	2	Total No Of Governors:			20
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mrs A Haithwaite	No affiliation	14/09/2010	13/09/2014	N/A	
Vacant					30/04/2009
Nomination (s) for 1 Vacancy					
Vacancy: Hold this Vacancy: A Temporary Governing Body is in place. The schools will soon merge so I would suggest holding this vacancy.					
Affiliation: N/A					
Appointment: with immediate effect					

Name Of School:	Feder:	fant and Clifton Without Junior Schools			
No Of LA Governors:	4	Total No Of Governors:			20
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Miss A Campbell	No affiliation	04/09/2008	03/09/2012	N/A	
Mr T Leeming	No affiliation	12/03/2009	11/03/2013	N/A	
Mr V Paylor	Independent	04/04/2009	03/04/2013	N/A	
Vacant					30/11/2010
Nomination (s) for 1 Vacancy					
Vacancy: Hold this vacancy: A Temporary Governing Body is in place. The schools will soon merge so I would suggest holding this vacancy.					
Affiliation: N/A		Appointment: with immediate effect			

Name Of School:	Haxby Road Primary School				
No Of LA Governors:	3	Total No Of Governors:			17
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr I Whittaker		08/06/2010	07/06/2014	N/A	
Mrs A Bayliss	No affiliation	06/12/2007	05/12/2011	N/A	
Vacant					08/09/2010
Nomination (s) for 1 Vacancy					
Vacancy: Potential governor identified to fill this vacancy					

Name Of School:	Huntington Primary School				
No Of LA Governors:	4	Total No Of Governors:			18
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr M Gee		08/06/2010	07/06/2014	N/A	
Mr R Foy	No affiliation	14/09/2010	13/09/2014	N/A	
Mr S Botham	No affiliation	01/01/2010	31/12/2013	N/A	
Mrs E Quinn	No affiliation	04/12/2008	03/12/2012	N/A	
Vacant					05/02/2010
Nomination (s) for 1 Vacancy					
Vacancy: Potential governor identified to fill this vacancy					

Name Of School:	Knavesmire Primary School				
No Of LA Governors:	4	Total No Of Governors:			18
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Cllr A Fraser	Labour	01/09/2010	31/08/2014	N/A	
Dr D O'Brien	No affiliation	16/03/2010	15/03/2014	N/A	
Mrs A Cox	No affiliation	13/06/2009	12/06/2013	N/A	
Vacant					11/10/2010
Nomination (s) for 1 Vacancy					
Vacancy: Potential governor identified to fill this vacancy					

Name Of School:	Park C ol				
No Of LA Governors:	3	Total No Of Governors:			14
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Cllr J Looker	Labour	01/09/2010	31/08/2014	N/A	
Mrs J Maris	No affiliation	01/01/2010	31/12/2013	N/A	
Vacant					15/09/2009

Nomination (s) for 1 Vacancy

Vacancy: Mrs Elizabeth Kay: I previously served on the Governing Bodies at Lowfield and York High School as a parent representative. During this time I was also involved in the Transition Governing Body at York High and a Safeguarding Working Group. When I began a Foundation Degree at York St John University, due to time constraints I gave up my governor responsibilities. However, I am now a full-time student.

Affiliation: N/A**Appointment:** with immediate effect

Name Of School:	Ralph Butterfield Primary School				
No Of LA Governors:	3	Total No Of Governors:			15
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Miss V Mallows	No affiliation	09/12/2009	08/12/2013	N/A	
Mr P Payton		01/09/2010	31/08/2014	N/A	
Vacant					23/07/2010

Nomination (s) for 1 Vacancy

Vacancy: Ms Karolina Zastawniak: As a school governor I believe I would be able to make a real commitment and a valuable contribution to ensuring that future generations have every opportunity made available to them through their education, wherever their talents may lie. I am also very keen to be involved in something that lies at the heart of the local community... Through my work as a corporate lawyer, I am very used to working as part of a team to find practical and workable solutions to complex and involved problems. I also very much enjoy working with a range of people to achieve a common goal and I understand the value of effective inter-personal skills in this process, in particular I would be able to contribute my presentation and negotiation skills which I have developed in my work as a lawyer and which I have found to be invaluable in group decision-making processes.

Affiliation: N/A**Appointment:** with immediate effect

Name Of School:	Robert Wilkinson Primary School				
No Of LA Governors:	2	Total No Of Governors:			18
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr A Rowlinson		01/09/2010	31/08/2014	N/A	
Mr PD Acaster	No affiliation	14/03/2007	13/03/2011	YES	

Nomination (s) for reappointment**Mr Peter Acaster**

The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.

Name Of School:	Scarcroft Primary School				
No Of LA Governors:	4	Total No Of Governors:			18
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr R Stay	No affiliation	08/09/2009	07/09/2013	N/A	
Mr W Hayler	No affiliation	06/09/2007	05/09/2011	N/A	
Mrs S Saul	No affiliation	09/12/2009	08/12/2013	N/A	
Vacant					05/11/2010

Nomination (s) for 1 Vacancy

Vacancy: Ms Gill Dempsey: Gill Dempsey was a parent governor at Scarcroft Primary School for some years. When she was no longer eligible to be a parent governor at that school, she continued her commitment to governance by becoming an LA governor at Millthorpe School. Now that her term of office there is coming to an end, she would like to serve within a primary school and is keen to fill the vacancy at Scarcroft. The headteacher of the school is also very supportive of Mrs Dempsey's application and would welcome her involvement.

Affiliation: N/A

Appointment: with immediate effect

Name Of School:	Skelton Primary School				
No Of LA Governors:	3	Total No Of Governors:			14
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr S T Stead	No affiliation	20/01/2008	19/01/2012	N/A	
Mrs A Brierley	No affiliation	01/09/2010	31/08/2014	N/A	
Vacant					08/06/2010

Nomination (s) for 1 Vacancy

Vacancy: Currently no applicants for this vacancy

Name Of School:	St Barnabas' CE Primary School				
No Of LA Governors:	2	Total No Of Governors:			15
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Cllr R Cregan	Labour	01/09/2009	31/08/2013	N/A	
Vacant					28/01/2010

Nomination (s) for 1 Vacancy

Vacancy: Mr Keith Myers: I would like to join a governing body to broaden my experiences of dealing with people in the community. Most of my working life has been as an owner of a manufacturing company based in York. My work now is as a self employed Handyman working mainly with the elderly. I am on the development committee of the Alzheimer's Society, Chair of the 'Friends of Acomb Green' and currently setting up a friends group for York Bar Walls. My wife of 34 years and I have brought up three successful daughters and, along with my commercial experience, I would like to think that I would be a useful addition to any Governing Body.

Affiliation: Liberal

Appointment: with immediate effect

Name Of School:	St Paul's CE Primary School				
No Of LA Governors:	2	Total No Of Governors:			14
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Cllr D Merrett	Labour	06/12/2007	05/12/2011	N/A	
Vacant					15/12/2010

Nomination (s) for 1 Vacancy

Vacancy: Currently no applicants for this vacancy

Secondary Schools

Name Of School:	Canon Lee School				
No Of LA Governors:	4	Total No Of Governors:			18
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Cllr J Looker	Labour	14/03/2007	13/03/2011	YES	
Miss D Duffield	No affiliation	12/03/2009	11/03/2013	N/A	
Mr K Hay	Labour	01/04/2009	31/03/2013	N/A	
Mrs J Ellis	No affiliation	01/09/2010	31/08/2014	N/A	
Nomination (s) for reappointment					
Cllr Janet Looker					
The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.					

Name Of School:	Huntington School				
No Of LA Governors:	4	Total No Of Governors:			20
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr M Grills	No affiliation	01/09/2010	31/08/2014	N/A	
Mrs M Kaye	No affiliation	22/11/2009	21/11/2013	N/A	
Mrs P Hill	Labour	01/09/2010	31/08/2014	N/A	
Mrs S Wilkinson	No affiliation	14/03/2007	13/03/2011	YES	
Nomination (s) for reappointment					
Mrs Sandra Wilkinson					
The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.					



Decision Session - Executive Member for Children and Young People's Services**8 March 2011**

Report of the Director of Adults, Children and Education

York Youth Community Action Pilot for 14-16 year olds**Summary**

1. The purpose of this report is to
 - (a) inform the Executive Member of the outcomes, impact and lessons learned from the Government funded York Youth Community Action Programme, and
 - (b) seek comment from the Executive Member in terms of the recommendations being made to ensure the legacy of the programme is sustained.

Background

2. In January 2010, York was selected as one of five national areas to run a 15-month 'Youth Community Action' programme to March 2011, aiming to involve 90% of all 4,744 14-16 year olds in volunteering and community action activities. The successful bid, brought together by a citywide partnership of City of York Council (CYC), York Cares, York Council for Voluntary Services (CVS) and Learning City York 14-19 Partnership, was to bring £1.38m to the city, to develop opportunities and infrastructures both in schools and through local community and voluntary sector organisations.
3. Under the new Coalition Government, the programme and funding was terminated early with activities ceasing at end October 2010.
4. In the 10 month programme period (Jan – October 2010), 3547 14-16 year olds completed 26,927 hours of NEW community action and volunteering activity. This involved all 10 state secondary schools, 2 independents, York's Special School and Pupil Referral Unit, along with 21 local community and voluntary sector organisations that delivered opportunities both in and out of school time through 32 different activities. This represents an engagement with and participation from 75% of all 4744 14-16 year olds in York, an average of 7.5 hours volunteering per young person and a total investment of £813,435.
5. We believe we have now developed a strong platform from which to make recommendations to sustain and develop the capacity of community organisations and schools to deliver youth volunteering and community action in the future.

Consultation

6. Consultation for the report's findings and recommendations has taken place with key stakeholders that helped deliver the York Youth Community Action Programme 2010, including York Cares, York Council for Voluntary Service (York CVS), schools, voluntary, statutory and community organisations that delivered activities and opportunities, parents and young people themselves.
7. The recommendations have also been informed by the Volunteering City Working Group, co-ordinated by York CVS, which met on November 30 2010 to develop a shared vision for youth volunteering in the city. Representatives of the voluntary, statutory and private sectors attended.
8. The recommendations have been reported to the multi-agency Volunteering City Strategy Group, set up under the LSP as part of the LAA Delivery Funded project to support the development of volunteering in the city.

Options

9. There is no further grant funding available. The Executive member is requested to comment on and approve the recommendations made in this report to ensure the legacy of the programme is sustained.

Corporate Objectives

10. The activities that took place within the Youth Community Action Programme contributed to the following 'old' LAA targets:
 - NI 6 – Participation in regular volunteering (Inclusive City)
 - NI 7 – Environment for a thriving Third Sector (Inclusive City)
 - NI 110 – Young People's Participation in Positive Activities (City of Culture)
 - The programme also contributed to many of the priorities of York's Children and Young People's Plan 2009-2012, specifically with reference to 'Making a Positive Contribution'.
11. Any future activity will contribute to similar priorities, and it is also intended to draw out the impact on raising ambition and self-confidence amongst young people as well as the development of enterprise skills.

Implications

Financial

12. There is no further grant funding to support activity. Any future activity will be sustained as a result of schools embedding volunteering and community action as part of their core business; organisations being commissioned by schools to deliver specific projects or programmes; and/or community groups maintaining engagement with and creating opportunities for young people from their core budgets or by acquiring alternative sources of grant funding.

Equalities

- 13. Schools and community organisations are committed to providing opportunities in the future for young people who are hard to reach, including those who are disabled or identified as in need of additional services.

Other

- 14. There are no implications relating to Human Resources, Legal, Crime and Disorder, Information Technology or Property arising from this report.

Risk Management

- 15. In compliance with the Council’s risk management strategy there are no risks associated with this report.

Recommendations

- 16. The Executive Member is invited to:
 - i. Note the outcomes and impact of the Youth Community Action Programme.
 - ii. Endorse the importance of youth community action and volunteering Approve.
 - iii. Comment on and support the recommendations made in Annex A to ensure the legacy of the programme is sustained.

Reason:

Youth volunteering and community action offers a great opportunity for CYC to continue to foster relations between voluntary groups and schools to provide the city’s 14-16 year olds with a range of opportunities that would have otherwise been unavailable to them and for young people to achieve demonstrable outcomes for the benefit of communities, other individuals and the environment.

Contact Details

Author:
Julia Massey
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Partnership Manager
07801 820711

Chief Officer Responsible for the report:

Paul Murphy
Assistant Director, Adults, Children ad Education

Report Approved **Date** 24 February 2011

Pete Dwyer
Director of Adults, Children ad Education

Report Approved **Date** 24 February 2011

Specialist Implications Officer(s)

Wards Affected:

All

For further information please contact the author of the report

Annex

Annex A – YYACP Evaluation and Sustainability Report – Executive Summary

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York Youth Community Action Programme 2010

(Managed by City of York Council and Learning City York in partnership with York Cares & York CVS)

Executive Summary

1. Original Aims & Targets

To raise awareness amongst **ALL** 14-16 year olds in the city (4,774) and engage a minimum of 90% (4,296) in an average of 15 hours community action and volunteering which:

- mattered to them
- delivered demonstrable impacts in their school and / or community
- clearly identified the beneficiary of their activity ie: the local community, other individuals or the environment
- applied their learning and developed skills in real-life contexts and
- provided an experience of volunteering alongside other age groups, communities and sectors.

2. What was delivered

In the 10 month programme period January – October 2010, before early termination of the national contract and a total investment of £813,435:

- 3547 14-16 year olds (75% of total cohort) completed 26,927 hours of **NEW** community action and volunteering activity, at an average of 7.5 hours per person
- 10 state secondary schools, 2 independents, York's Special School and Pupil Referral Unit participated
- 21 local community and voluntary sector organisations that delivered opportunities both in and out of school time through 32 different activities
- **Volunteering taster days** (Y9 / 10) = 1900 young people : 11,700 hours (53.5% of YP : 43.5% of hrs)
- **Menu of longer term opportunities** = 1200 young people : 13,110 hours (average 11 hours each)
 - 48% of organisations (10) delivered activity out of school time, 30% (7) delivered in school; 19% (4) delivered activity both during and out of school time
 - 38% of organisations (8) offered activities that enabled young people to gain a qualification or accumulate hours towards a qualification including Duke of Edinburgh, Guide Leaders, Sports Leadership, Sports Coaching, Arts Award, mentoring training and community action hours towards GCSE Citizenship. A scheme of work was also developed to support the BTEC Work Skills Unit for Foundation Learners.
 - Opportunities covered catering related activities; Conservation / Environmental / Horticultural related; Heritage; Intergenerational – with younger children and elderly; Multi-media; Peer mentoring; Performing Arts - drama, singing and music; Personal Development and Sports coaching
- **Young people led activity**
 - Much interest in young people grants, albeit only two bids submitted before early termination of the contract
 - A school based Tea Party and Afternoon of Entertainment for local Elderly Residents near Huntington School (an idea arising from the Volunteer Taster Day)
 - A community based drama project at Hurst Hall Community Centre, enabling young people to be trained to support younger children in creating and developing their own plays and performances for the community.

3. Outcomes, Impact and Benefits

Far better understanding of what interests and motivates young people to get involved. Far reaching impact and benefits of both taster activities and more regular opportunities for young people, local residents, community organisations, schools, parents and the wider community. Feedback & case studies show that activity can:

- Develop essential life, work & enterprise skills (team working, leadership, tolerance, creativity, taking responsibility)
- Increase levels of self-confidence and self-esteem, particularly amongst more vulnerable young people, including those with disabilities
- Re-engage disaffected young people in education & develop positive relations with school staff
- Broaden their knowledge and horizons, as well as changing their perceptions of their community, people and local / global issues
- Bridge intergenerational gaps and challenge misunderstandings
- Demonstrate young people making a positive contribution to society and the local communities in which they live
- Energise them to be enterprising and shape, plan and deliver activities that are responsive to issues that matter to them and that make a difference for their local community and / or other people
- Provide opportunities for experience of work & an insight into different career options in a totally different way to the traditional 'work experience'
- Support achievement through the accreditation of volunteering / community action and the opportunity to gain or work towards a qualification
- Support achieving something real and tangible to put on their CVs

Why young people 'get involved'

- Something different - new skills & experience
- Fun & meet new people in new places
- Given real responsibility to achieve something tangible
- Valued

4. Recommendations

Young People

- **Tackle branding, image, perceptions & self-belief** – We want young people to perceive volunteering to be valuable, relevant and inspiring, feel well-equipped to access different opportunities and confident in participating
- **Develop an information portal and an annual targeted marketing campaign** to promote opportunities to young people both in and out of school
- **Provide an 'out of school' brokerage service** for young people to access opportunities and develop their volunteering in their own time

Schools

- **Develop a Community Action and Volunteering Plan / whole school approach (Y7-11/13)** – to prioritise aims & facilitate leveraging external support, using a mix of shorter, larger scale engagement activities, as well as longer, more regular opportunities embedded within the curriculum
- **Maintain Community Action / Volunteering Co-ordinator** – with designated ti to drive, co-ordinate, champion and provide contact for external agencies;
- **City-wide Networking meetings** (maintained by York Cares & Learning City) to share good practice, opportunities and connectivity with community groups
- **York CVS & York Cares to help foster sustainable relations between community organisations, schools and businesses** - to develop a portfolio c opportunities / projects that meet priority needs
- **Role of Personal Tutor and Individual Development Plans** – encourage YP to log their activity (both in & out of school) and reflect on skills developed.
- **Increasing capacity for delivery** – explore use of university & adult volunteers to support volunteering activities through schools with organisations in their locality
- **Primary links** - facilitate development of peer support programmes with primary feeders & explore how this might integrate with the new York Children's University

Community Organisations offering opportunities (in and out of school)

- **York CVS to continue to develop a network of organisations able to offer opportunities** with appropriate safeguarding and health & safety in place
- **Packages of Opportunities** – funding to support additional paid or unpaid staff to deliver and manage youth volunteering activity will continue to be a barrier for some organisations. York CVS will support organisations to develop costed packages to be developed for schools to consider, as well as helping them to seek alternative grant funding.

5. Summary – Youth Volunteering and Community Action in York in the Future

Building on the success of the Government funded York Youth Community Action Programme in 2010, we want:

Young people in and out of education and training to perceive volunteering to be valuable, relevant and inspiring, feel well equipped to access different opportunities and confident in participating.

Voluntary & community organisations to recognise the many benefits that young volunteers bring, are active in engaging young people and are confident in supporting them.

Schools, Colleges and Universities to recognise volunteering as being integral to their core business as a way of developing confident and enterprising citizens, developing essential life and employability skills, broadening their horizons and enhancing their learning.

Beneficiaries of community activity and volunteering to recognise young people as valuable and active members of the community leading to a more cohesive society.

Employers and local businesses to recognise the value of the enterprising and employability skills that young people develop through volunteering and to become more actively involved in supporting the delivery of volunteering and community action opportunities with young people, schools and community organisations.

Learning City York will continue to ensure that strategic links are made to the Local Strategic Partnership, the 14-19 Partnership and Education Plan, the Economic Partners and the Local Authority Communities and Neighbourhoods team.

York CVS and York Cares will continue to be pivotal in brokering and developing innovative longer-term relations and sustainable delivering models between schools ; community organisations and businesses as well as supporting young people to access opportunities outside of education.

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**Meeting of the Decision Session – Executive
Member for Children and Young People****8 March 2011**

Report of the Director of Adults, Children and Education

**Transitional Support for Early Intervention Work in the Voluntary
Sector****Summary**

1. This paper sets out proposed transitional arrangements for early intervention work in the voluntary sector to enable the development of its capacity to respond to new commissioning approaches. It is consistent with the proposed Council budget for 2011-12 but was drafted before this was formally set; if necessary, an oral update will be provided at the meeting.
2. The Executive Member is asked to:
 - Note the ongoing work in this area;
 - Approve the process for the development of this work in the next funding period, including transitional arrangements.

Background

3. The Children's Early Intervention Fund built on the legacy of the Children's Fund in York. It has provided a range of targeted and robustly evaluated early intervention and preventative support aimed at vulnerable children aged 5-13. Services were commissioned from both public agencies and the voluntary sector. In the most recent funding period (2009-2011), York received £356k per year from Government via the Area Based Grant (ABG) mechanism in order to fund projects until March 2011. The commissioning process was undertaken in conjunction with Better Play Grants; recommendations were made by a multi-agency assessment panel, and put before the Executive Member for approval. All funded work was set out in Service Level Agreements which made clear there was no guaranteed funding beyond March 2011.
4. In September 2010, following an in-year reduction in the Area Based Grant, the Executive Member approved a reduction in funding of 25% in the commissioned activities. This was implemented as an across the board reduction in funding for these activities: essentially, we gave notice, consistent with our Compact Agreement with the voluntary sector, that we would not be able to make the final quarter's payment. We also made it clear that no further funding could be assumed.

5. The Council's proposed budget for 2011-12 includes a number of proposals for distributing the new Early Intervention Grant. Included within these is provision for £93,750 for targeted early intervention activities provided by voluntary sector organisations, plus an appropriate amount for management of the programme. This sum is consistent with the amount spent on such activities in the current financial year (after allowing for the ABG reduction, and excluding those activities that have a more recreational focus). Many authorities are not commissioning any further early intervention work from the voluntary sector in the current financial climate, so by maintaining the current level of this year's investment we are demonstrating the high priority we attach to such activities.

Consultation

6. An inclusive evaluation process has been undertaken with all of the organisations managing the work commissioned in the previous funding round. Prior to the Executive Member decision making session in September 2010 there was a meeting with organisations funded. Voluntary sector organisations made presentations individually and collectively at the member decision-making session, and the decisions from that session were communicated in writing.
7. The Integrated Commissioning sub-group of the Yor-Ok Board, which has voluntary sector representation, discussed the issue in November 2010 and particularly the sustainability of voluntary sector organisations. An assessment was presented, identifying the most vulnerable groups.
8. All organisations whose work has been commissioned by the Early Intervention Fund have been fully informed of developments, including advice on which other funding streams (including Better Play Grants) might be available. In particular the two organisations whose activities are more recreational in nature, and who would not receive continued funding under our proposals, are aware of this.
9. There will be further consultation with the voluntary sector during 2011-12 as both the Council and the sector adjusts to the new world. It is clear that over time, the Council may commission a wider range of services from the voluntary sector than currently. The sector has advised us, via CVS, that their preference for 2011-12 is for transitional arrangements which are consistent with the recommendations of this report.

Options and Analysis

10. We have considered a number of options for allocating the £93,750 available to us, but believe that most of them can be quickly ruled out as impractical:
 - In theory we could announce this sum of money as a new "pot" and commence a new commissioning exercise. However this would take a considerable amount of time to organise, particularly with the need to comply with the voluntary sector Compact. By the time we got to making the allocations, a number of the organisations that currently provide activities would have encountered serious problems of sustainability. The

express wish of the voluntary sector is for a year of transition, while we work jointly on new commissioning arrangements for 2012 onwards.

- In theory we could allocate this pot across the full range of bodies that currently benefit from the early intervention fund, including the council itself. However we believe this would spread the sum available much too thinly, and in any case, all appropriate areas of council activity have been considered for mainstream funding, or a separate allocation from the Early Intervention Grant.
 - Within the voluntary sector, we could in theory allocate the pot to all the bodies that have previously benefited from the early intervention fund on a pro rata basis, including those whose activities are more recreational in orientation. However this too, we believe, would spread the pot too thinly, and we recommend that the funds should be allocated in accordance with the underlying philosophy of the Early Intervention Grant, to the effect that funding should support early and targeted intervention for the most vulnerable children and young people.
11. This leaves us, we believe, with effectively only one option: to roll over the current level of funding to those voluntary organisations that provide effective targeted intervention activities into 2011-12, as set out at Annex A. By “current level of funding” we mean the sum that each organisation ended up receiving in 2010-11 after the in-year cut to the ABG, rather than the amount originally allocated. So all organisations will have to make adjustments; however, as noted earlier, many councils have not been able to preserve any such programme, and we believe that York’s continued commitment to this activity will be welcomed. Savings will also be made in administration costs for the programme.

Corporate Priorities

12. This work meets the corporate priority of ‘Improve the life chances of the most disadvantaged and disaffected children, young people and families in the city’.

Implications

Financial

13. An amount of £93,750 is included within the proposals for the Early Intervention Grant in 2011/12 to continue with activities commissioned from the voluntary sector to support early intervention work. The details and amounts of the proposed allocations are at Annex A.

Human Resources (HR)

14. These proposals do not have any HR implications for Council staff. They will however support continued employment opportunities in the voluntary sector.

Equalities

- 15. Equalities Impact Assessments have been undertaken. The funding will enable the voluntary sector to continue to provide support for children and young people who are vulnerable due to disability, caring responsibilities, because of experience of domestic violence or who are members of minority communities.
- 16. There are no implications relating to Crime and Disorder, ITT, Property or Legal arising from this report.

Risk Management

- 17. The council is obliged to ensure that funding decisions are subject to a thorough commissioning process. Additionally there are risks to council reputation if services and support currently funded through Early Intervention Fund are not subject to a thorough commissioning process. Our proposal is to use the transitional period to develop new commissioning arrangements with the voluntary sector.
- 18. Any alternative approach would almost inevitably see the demise of some of the smaller voluntary sector bodies, which would in turn reflect adversely on the Council’s reputation.

Recommendations

- 19. The Executive Member is asked to approve the allocations set out at Annex A.

Reason: to maintain the key elements of the early intervention programme, providing transitional stability for the voluntary sector while new commissioning arrangements for the longer term are devised.

Contact Details

Author:
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Early Intervention Manager
01904 554463

Chief Officer Responsible for the report:
Paul Murphy
Assistant Director, Integrated Commissioning

Report Approved **Date** 24 February 2011

Pete Dwyer
Director of Adults, Children and Education

Report Approved **Date** 24 February 2011

Specialist Implications Officer(s) *Financial*
Sue Rothney
01904 554571

Wards Affected: All

For further information please contact the author of the report

Annex

Annex A –Spreadsheet of proposed funding to the Voluntary Sector

Voluntary Sector Capacity Support 2011 - Transitional Arrangements		
Overall Aim of Funding:		
Support the wider Community to support children and young people across the whole 0-19 age range.		
Purpose of funding		Proposed 2011 - 2012 budget
Promoting involvement in planning for parents of disabled children to support services for disabled children.	CANDI	12,000
Supporting Family work in Travelling Community.	Travellers Trust	3,000
Support for organisational and workforce development including developing representation of the sector at strategic level.	York CVS	17,250
Specialist funding advice for voluntary organisations	York CVS	12,750
Mentoring support for vulnerable children up to 13 years old.	Island	17,250
Raising awareness of needs and supporting young carers in education and linking to wider support.	York Carers Centre	10,500
Provision of individual emotional support and advocacy services to children who have lived with or are living with domestic abuse.	IDAS	15,000
Support Turkish/Kurdish Community to access mainstream services..	Refugee Action York	6,000
		93,750

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Executive Member for Children and Young People's Services

8th March 2011

Report of the Assistant Director (Communities and Culture)

The 2011/12 Contract for Adult and Community Education

Summary

1. This report summarises the key policy and funding changes for the Adult and Community Education Service for 2011/12. The Executive Member is asked to approve priorities for the service and measures to ensure the service is able to operate effectively within the available funding.

Background

2. In 2010/11, the Skills Funding Agency and the Young People's Learning Agency will contract with City of York Council, through Adult and Community Education and York Training Centre for the delivery of a number of specific programmes. These are as follows:
 - Adult Apprenticeships
 - Apprenticeships for 16-18 and 19+ learners
 - Foundation Learning
 - Accredited Adult Education programmes (called Learner Responsive)
 - Personal and Community Development Learning, including Family Learning Family Literacy, Language and Numeracy and Family Intervention Funding
 - First steps programmes
3. The total contact value is just under £1.6m.
4. The service is continuing to offer a broad range of programmes taking advantage of a variety of funding streams to deliver to a diverse range of learners;
 - those with complex literacy and numeracy needs
 - those who need to learn skills to access the internet
 - those learners gaining skills for employment
 - those returning to learning for the first time.

5. The service has been successful in maintaining a programme of general adult learning against a back drop of cuts in external funding, whilst at the same time developing programmes to support some of the most vulnerable including adults with learning difficulties and mental health issues.

Policy and funding changes for 2011/12

6. There have been a number of specific changes in national policy that will affect the service in 2011/12:
 - The introduction of a “Single budget” for Learner and Employer Learning and the ability to via money between the two. This will give the service much more flexibility to direct funding and to be more responsive
 - Reduction in concessionary funding for people on means tested benefits. This will mean that there would be reductions only for those on active benefits where they are seeking work, (specifically Employment Support Allowance and Job Seekers Allowance)
 - Job outcome payments – These are payments to providers when a learner gets paid employment. This measure is designed to encourage providers to support individuals in gaining employment. The funding for 2011/12 is £15k.
 - There is an expectation that there will be a substantial increase in the delivery of Adult Apprenticeships. These apprenticeships are currently delivered by York Training Centre. If demand for apprenticeships increased rapidly this would have an implication for the funding of other programmes within the Adult and Community Education Service.
 - The reform of Adult Safeguarded Learning. This will emerge over the next few months. It is unclear as to what this will mean although there is some indication that the funding may well be opened up for other providers to bid to.

Budget Pressures and Funding for 2011/12

7. There are a number of budget pressures for the service in 2011/12. These are as follows:
 - Reductions in Skills Funding Agency funding of approximately £20k
 - Reductions in Council support of £95k agreed at Budget Council on 24 February
 - A reduction in fee income compared to 2010/11 estimated at £100k. (This is a rebasing of fee income within the budget which was set too high in 2010/11).
 - Further reductions in the rates of funding for some programmes. (Essentially means less money for the delivery of the same programme) This is estimated to add a further pressure of £30k.
 - The loss of Family Learning Intervention Funding (FLIF). This is £70k.
8. The service therefore faces budget pressures in the region of £315k. This does not take account of inflationary pressures.

Priorities for 2011/12

9. In line with the service mission statement it will continue to focus on delivering both a broad programme of adult learning and a targeted programme focusing on some of the most vulnerable learners in the city. In brief this will mean;
- The further development of a Supported Learning Programme focusing on learners with mental health issues and Adults with Learning Disabilities
 - The continued development of Foundation Learning programmes, designed to help learners gain skills and qualifications to become work ready
 - The continued delivery of English for Speakers of other Languages and a full programme of Modern European Languages
 - Delivering a broad range of ICT programmes focusing on developing the skills of some of the most digitally excluded
 - A lead role in the development of informal learning, particularly in coordinating provision and developing links between different types of learning. The continued development of the cultural learning offer will be lead by City of York Council, through Adult and Community Education and the Library Service.
 - The continued development of the partnership with the library service and the development of Explore centres and Explore Gateways. This offers opportunities for learning that would not be achieved by the service alone. This partnership has enabled the further development of ESOL provision in the city centre, the continued support for flexible learning as well as supporting the development of the “Learn and Thrive” partnership with Aviva.

Proposals for dealing with budget pressures

10. There are a number of proposed actions to deal with the budget pressures. The first is to reorganise the service management and administration functions to achieve efficiencies in terms of savings in staffing. The service is currently engaging in a consultation exercise with staff to inform this reorganisation. However a number of broad proposals are emerging for consideration:
- Reducing management capacity particularly in the area of Quality Assurance and Quality Improvement and in the management of some programmes. These are currently vacant posts - £80k
 - Relocating the administration function of the service into fewer locations and thus not filling some current vacancies – £30k
 - Reducing the number of main centres from which the service operates, effectively meaning that there are fewer centres to staff. The specific proposal is to close one main adult education centre – relocating the provision to other community venues or other main centres – savings contained in proposal above
 - Reducing the amount of funding for childcare by £30k. This will primarily affect Skills for Life and Family Learning Programmes

- Reducing provision in flexible learning centres for both ICT and Skills for Life Provision, saving approximately £35k
- Reducing Community Outreach staffing by 0.5fte, a saving of £15k
- Some new funding for Outreach provision from the partnership with Aviva and a funding bid with York University amounting to £21k
- Reducing expenditure lines that related to FLIF funding, a saving of approximately £40k

11. The measures proposed above would make savings of around £281k.
12. Fee income continues to raise significant levels of funding for the service and it is planned that an increase in fee income (from the actual 2010/11 fee income) will fill the rest of the budget gap. It is anticipated that fee income will be in the region of some £35k more than collected in 2010/11.

A Full Cost Programme

13. It is proposed to expand the current full cost programme in order to raise fee income that can be recycled into other programmes. This will mean an expansion of the adult education programme into new areas and new formats and modes of delivery. This might mean for example, one day workshops, shorter programmes of learning and pay as you go programmes. In addition new programmes areas will be developed and expanded, for example working with the library service to maximise income from those interested in local history and archives, developing further craft skills programmes and extending dance and exercise classes.

Implications of changes in funding and reorganisation

14. There is a particular concern about those learners who access ESOL (English for Speakers of Other Languages) provision. The proposed changes to funding and eligibility for ESOL programmes will mean that only those learners on Employment related benefits will be eligible for reduced fees. This could mean that individuals who previously did not have to pay a fee will have to find substantial contributions in 2011/12 upwards of £300 for a 30 week programme. The service is currently exploring ways in which this can be mitigated. Proposals related to ESOL are being challenged at a national level.
15. Reduction in childcare will mean that fewer learners will be able to access some family learning programmes. However, the service will continue to work with some of the most vulnerable families across the city. The service is also exploring funding streams that will enable provision to be developed. Work with York University to offer a route to access to higher education, have now been established and will be further developed over the next few months.
16. Reductions in funding for part-time accredited programmes have led to a reduction in Modern Foreign Language provision and an increase in the costs to learners. Whilst this has led to some reduction in the programme, the service has been able to maintain a broad programme in the main four

European Languages of French, German, Italian and Spanish. Language programmes remain popular particularly with older learners.

Implications

Financial Implications

17. In line with the savings proposals put forward as part of the 2011/12 budget, it has been agreed that the Adult Education Service will operate without any subsidy from the Council. From 2011/12 onwards therefore the Service's expenditure must be kept to within its grant and fee income levels.
18. Paragraph 6 gives an indication of the expenditure pressures being faced by the Service for 2011/12, currently expected to be around £315k, although this may be subject to change due to changes in the way grants for Adult Education services are being operated.
19. There are a number of proposals for dealing with the budget pressure that are being looked at as highlighted in paragraph 9. The savings figures given are indicative and further work will be needed on these proposals to ensure that the Adult Education Service does reach a break even position in 2011/12.

Human Resources

20. Staff identified within scope of the proposed changes will be consulted through CYCs Supporting Transformation (Management of Change) process. However it is hoped to mitigate potential compulsory redundancies by releasing vacancies and considering voluntary redundancy requests.'

Equality and Diversity

21. Provision delivered through this contract supports the council's ambitions with regard to equality and diversity. Much of the provision is directed toward some of the most disadvantaged groups and the service make strenuous efforts to ensure that all learners are supported. Analysis of success rates (the number of people achieving a qualification being studied for) demonstrated that for some groups, success rates were higher than the service average suggesting that these groups are well supported.
22. Funding reductions are likely to disproportionately affect vulnerable learners, particularly where funding rates (the amount received for a particular qualification) have been reduced. This is because it is the rate of funding for some programmes (primarily skills for life) that enables the services to offer the levels of support that they do.
23. Equality Impact assessments have been carried out on a number of service areas and an EIA on service delivery is currently in progress. The service is continuing to explore ways in which funding reductions can be mitigated for some of the most vulnerable.

Risk Management

24. The main risks that have been identified in this report are those which could lead to an inability to operate the service within the allocated budget (Financial). There is also an operational and reputational risk that the service may not be able to meet stakeholders' expectations particularly with regard to OFSTED inspection. Previous OFSTED inspections have had a very positive outcome for the service, but there are now raised expectations with regard to Equality and Diversity and Safeguarding that are particularly challenging.
25. Measured in terms of impact and likelihood, the risk score has been assessed at less than 16. This means that the risks need to be monitored regularly.

Recommendations

26. That the Executive member approves:
- the service priorities set out in paragraph 9
 - the measures to address the budget set out in paragraph 10 and 12
 - the development of a full cost programme as set out in paragraph 13

Reason: To provide a strategic steer and ensure a viable Adult and Community Education Service for 2011/12.

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Report Approved **Date** 24.2.11

Specialist Implications Officer(s)

Wards Affected:

All

For further information please contact the author of the report

Background Papers: None